



Lee Public Library Board of Trustees Meeting  
Wednesday, May 8, 2024, at 5:30 pm at the Lee Library

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Present: Trustees Annie Gasowski, Katrinka Pellecchia, Katrina Rusteika, Deb Schanda; Library Director Hayley Van-Gils; Eileen Harwood, Cassidy Smith, Cindy Seaman, Nichole Montanez, Karen Mitchell, Samantha Paley, Jessica Lewis, Gail Kindberg, Judy Belanger, Tricia Siudut Allen.

Public Comments: Attendees spoke in favor of continuing using the Program Space (Old Town Hall) as a community space and holding most of the library's childrens' programs there. The feeling was that although the newly renovated children's space in the library is beautiful, it is not big enough. Sometimes there can be 30-40 kids in the program space during the Sensory Time on Fridays. The kids are messy and loud. The trustees explained that the library only has use of the space until June 30 and it is up to the Select Board whether the library can continue using it. Even if the Select Board agrees, there will be some changes in the space in order to accommodate other groups using the space. Hayley will be asking for permission to use it for another year at the next Select Board meeting; supporters were encouraged to attend that meeting on Monday, May 13 to make their feelings known.

Motion to enter into non-public session per NH RSA: 91-A:3 II (c): Roll-call vote; passed.

Motion to come out of non-public session at 6:48 pm: Roll-call vote; passed. Motion to seal the minutes: Deb/Annie; passed.

April Minutes. Motion to accept as amended: Annie/Katrina, passed.

Treasurer's Report. Balances as of April 30: Operations, \$21,134.55; Non-Lapsing, \$8753.61; Savings (2 CDs): \$34,635. Motion to accept: Katrinka/Annie; passed. Motion to pay the SMP invoice of \$2,385 and the Milestone bill of \$39,837.35: Katrinka/Deb; passed.

Renovations. Before the Select Board will agree to Steve Bullek's request to replace the library roof using funds from the Town Building Capital Reserve Fund, they want to see a full accounting of what the library has spent on the renovation and what the library is contracted to spend in order to make certain that there is not enough money in the Library Building Capital Reserve Fund to pay for the new roof. Deb has prepared the requested accounting and will attend the next Select Board meeting. The basement renovation is estimated at \$197,878. The lift should arrive next week; the installation will take two weeks. The issue with Hurlbert regarding the exterior painting will go to arbitration. The trustees agreed to help with painting and other renovation tasks as needed.

Grants. Katrinka filed an Intent to apply for a Moose Plate grant, which was accepted; the grant deadline is in June. The Foundation will participate in this year's NH Gives program, also in June. Annie is investigating a Northeast Credit Union grant possibility.

Human Resources. Katrina and Hayley met with the Town Administrator to discuss changing the Employee Handbook to align with the town's. The trustees agreed that the library staff will sign on to the town's policy; the library's Employee Handbook will need to be amended.

Director's Report. The Friends' Bingo Night was cancelled; there were too many restrictions. They managed a tiny profit on the Flower Bar by adding an extra day. The trustees approved Hayley's vacation request July 1-5.

New business. The deadline to register for the NHLTA conference is May 17; Deb and Katrinka have registered, Hayley will register.

Motion to enter into public session per NH RSA 202-A:4-c to accept a donation of \$40 for childrens' books from June Coopersmith: Katrina/Deb; passed

Motion to adjourn at 7:27 pm: Katrinka/Annie; passed. The next scheduled meeting is the regular Trustee Meeting June 12, 2024, at 5:30 pm in the library program space.