



Lee Public Library Board of Trustees Meeting  
Wednesday, March 13, 2024, at 5:30 pm at the Lee Library

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Present: Trustees Annie Gasowski, Katrinka Pellecchia, Katrina Rusteika, Deb Schanda; Library Director Hayley Van-Gils; Alternate Trustee Mark Nelson; Town Administrator Andy Robertson, Public Works Director Steve Bullek.

Maintenance MOU: The trustees discussed the draft MOU with the Town Administrator and the Public Works Director. Many of the maintenance tasks are covered by town contracts and it makes sense for that to continue. Primex has been notified of the renovations to the library; he will be getting a new insurance estimate. Currently, the building is insured for \$600,000.

February Minutes. Motion to accept: Annie/Deb, passed. February Work Session minutes, Motion to accept: Deb/Annie, passed.

Treasurer's Report. Balances as of Feb. 29: Operations, \$19,191.07; Non-Lapsing, \$8,515.93; Savings (2 CDs): \$34,390. Motion to accept: Katrinka/Annie; passed. Motion to pay the SMP invoice of \$3,602 and the Milestone bill of \$92,776.54: Deb/Katrinka; passed.

Per NH RSA 202-A: 4-c, the trustees entered into a public meeting to accept donations -- \$4,838.54 from the LPLCC Foundation for children's bookshelves. Motion to accept: Katrina/Annie; passed. \$1000 Penguin Random House ASRL grant for \$1000 for shelving: Motion to accept: Katrinka/Deb; passed.

Renovations. Phase 2 is underway (installation of the lift). The acoustic panels will be installed in the children's room on Monday, March 18. The trustees agreed to a new contract with SMP Architecture not to exceed \$7500 for Phase 2. Deb will report on the progress to the Select Board and the trustees will recommend that Mark be appointed to fill out the remainder of Emily's term at the April 1 Select Board meeting.

Director Report. The T-Mobile grant has been submitted. The \$10,000 from Libraries Transforming Communities was accepted at the last Select Board meeting. The next staff meeting is March 27; the library will open later and the trustees will provide a lunch.

Motion to adjourn at 7:05 pm: Katrinka/Annie; passed. The next scheduled is the regular Trustee Meeting April 10, 2024, at 5:30 pm in the library program space.