

Minutes of the  
Joint Loss Committee Meeting  
Friday, June 1, 2012  
8:00am

Members present: Michelle Stevens; Roger Rice; and Caren Rossi

Roger Rice opened up the meeting at 8:04 am.

**Minutes:**

Caren Rossi asked if anyone had any issues with the minutes from the last meetings.

Being none. Roger Rice made a motion to accept them.

Second by Michelle Stevens

Vote: all motion carried.

**Injuries:**

There are no injuries that the present members are aware of.

There was discussion if Julie Glover, Town Administrator is still on the committee as no one has heard from her at all regarding the meetings. If she was no longer going to be on the committee, a replacement department head should be sought.

**Old Business:**

Caren Rossi explained that she has made all the suggested changes that Julie Glover had for the revised Safety Policy and is waiting to here back from her what the next step is.

Caren Rossi explained that she has drafted all of the letters for the different inspections that were conducted. She needs Chairman Hatch to sign the last of them and then send them out.

Caren Rossi also explained that she spoke with Julie Glover, Town Administrator about getting the fire alarm systems checked and she spoke with Peter Hoyt, Fire Chief and he will have Scott Nemet and Jim Davis conduct this inspection.

Caren Rossi also explained per the current Safety Policy yearly fire drills should be conduct. She has tentatively set this up for June 4, 2012 at 1PM.

**New Business:**

**Next Meeting:**

The next meeting regular meeting is on Friday, September 7, 2012 at 8 am in the annex.

Roger Rice motioned for the meeting to adjourn at 8:22 am  
second by Michelle Stevens  
vote: All

Minutes by:  
Caren Rossi, Secretary  
JLMC