

Minutes of the  
Joint Loss Committee Meeting  
Friday, December 6, 2013  
8:00am

Members present: Warren Hatch, Chairman; Michelle Stevens; Roger Rice; Bill Stevens; Julie Glover, Town Administrator and Caren Rossi.

Chairman Hatch opened up the meeting at 8:04 am.

**Minutes:**

Caren Rossi asked if anyone had any issues with the minutes from the last meeting.

Being none. Roger Rice made a motion to accept them.  
Second by Michelle Stevens.  
Vote: all motion carried.

**Injuries:**

3 recent injuries were noted. The police department had 2 injuries while making arrests. One was a human bite and the other was an arm injury.

Roger Rice stated he feels if the police department had Tasers, these two injuries could have been avoided.

Roger Rice made a motion for the police department to purchase Tasers.

Caren Rossi second.

Vote: all, motion carries.

There was also a trip and fall at the PSC upstairs at the hallway entrance door. A woman on her way to a meeting tripped over the threshold as there was a small lip on it that must have caught her foot.

Bill Stevens explained that he has removed the rubber transition strip and placed grout to make the lip very gradual.

Roger Rice suggested painting it yellow to make sure it is noticed, very similar to the curbing at the PSC.

Bill Stevens will look into this.

## **Old Business:**

### **Yearly Inspections**

Warren Hatch, Chairman reminded Caren Rossi that the Yearly Summary Form must be completed by January 1, 2014.

## **New Business:**

Julie Glover, Town Administrator explained that as of January 1, 2014 the Town's Workers Compensation Insurance and Unemployment Insurance will be provided by Primex.

### **CPR/AED Training**

This has been completed by all employees and everyone should have received their certification cards.

## **Next Regular Meeting:**

The 2014 regular meetings are as follows:

March 7, 2014 8am in the Annex  
June 6, 2014 8am in the Annex  
September 5, 2014 8am in the Annex  
December 5, 2014 8am in the Annex

Roger Rice motioned for the meeting to adjourn at 8:27am.

Second by Michelle Stevens

Vote: All

Minutes by:

Caren Rossi, Secretary

JLMC