

## **CIP COMMITTEE MINUTES**

### **October 19, 2022**

**Members present:** Katrin Kasper (on phone), Pat Barbour, Brian Cisneros, and David Cedarholm

**Public present:** Emily Woodall, Library Trustee

5:33pm – Dave called to order

Brian agreed to take notes for this meeting.

Motion to approve minutes from 10/11/22:

- Motion by Pat
- Second by Brian
- Passed 4-0

Discussion of library needs involving renovation, updating, and remediation. Put a placeholder in the CIP for the needs of the library. Upper level carpeting is slated for 2023 and the circulation desk has been slated for 2024. There was further discussion as to what the town was responsible for and what the library trustees are responsible. Katrin has asked Andy Robertson for an update on the balances of the trust funds.

Discussion of the Fire Department CIP request. Went over the requests and discussed whether they are placeholders or actual requests, such as cisterns.

Discussed Highway Department CIP. Need to determine how much goes into the highway department for normal maintenance and the rest can go to CIP.

Motion to suggest to the BOS a threshold of \$20,000 and a useful life of at least 5 years and the items must not be maintenance items.

- Motion by Dave
- Second by Pat
- Passed 4-0.

Motion to adjourn:

- Motion by Pat
- Second by Brian
- Passed 4-0

Adjourned at 6:53pm