

LEE GREETERS COMMITTEE MINUTES

Tuesday, October 24, 2023; 7:00 pm

Members Present: Judith Belanger (Chair), Jennifer Messeder, Liz Stone

Members Absent: NA

Select Board liaison, Katrin Kasper: Absent

Public Present: NA

I. Call meeting to order: 7:10 pm

- a. Welcome guests: NA
- b. Other: NA

II. Administrative tasks

- a. Approve Agenda – No updates; approved by consensus
- b. Approve Minutes of September 19 – No updates; approved by consensus
- c. ABC FY25 Budget Presentation recap – Liz

Liz and Judy attended and it went well. The Board seemed to like that we're collaborating with the Agricultural Commission. Now we wait to see if the \$500 gets approved.

- d. Annual Report 7/1/22 through 6/30/23 – all

Jen put a brain dump draft onto SharePoint. We worked together to update it, using other committees' reports from FY22 as inspiration.

ACTIONS:

- Jen to clean up the draft and send it to the Greeters for review.
- All to review the draft and provide input and approval.
- Jen to send the approved version to Denise Duval before the deadline.

- e. Updating our charge – all

We all reviewed and approved the draft.

ACTIONS: Jen to send the revised charge to Denise Duval and Andy Robertson.

- f. Gmail distro lists: residents – Jen

Liz sent a spreadsheet of contact info to Jen. Jen formatted it with separate tabs for 2022 and 2023 and put it on SharePoint.

III. Events

a. Silent Auction plan – all

The Fall Farm-Style Harvest Breakfast is scheduled for Sunday 10/29 at the Grange Hall. That's very soon. We wouldn't have time to request more items or advertise. We also wonder if the breakfast is the type of venue where people would stay and re-bid.

Judy offered to help flip pancakes if needed. Liz might be available to help.

We'd like to have a presence at the breakfast. Just a small table with the "I Wish" survey and magnets for sale for \$1 apiece.

We decided to wait for the Lee Fair to do the silent auction. Honey Berry Farm has offered to donate a basket for the auction.

ACTIONS:

- Liz will let Erick know what we'd like to do for the breakfast.
- Judy to make copies of the survey.
- Jen to let Kristin Cisneros know about our auction plan and that we'd love a stained glass item if she'd still like to make one.

IV. Status of gifts and lists

a. Kids Stuff list – Judy, Jen

We approved the new version.

ACTIONS: Jen to send the new version to Denise and Andy for their input.

b. Gifts, building the next set – all

We have 15 recycle bins and 15 Friend-Lee Pets certificates left. Judy made more magnets. We have a bunch of the new Agriculture and Farm Brochures.

Tina Sawtelle gave us 50 gift certificates for Welcome Neighbor bouquets (value of \$5 per). We'd like to pay her now, even if not everyone will claim a bouquet.

Honey Berry Farm donated 25 bear-shaped bottles of honey.

Liz spent \$37.97 on her Town credit card to purchase small brown bags and decals for the next sets of gifts.

The next 15 gifts will use the recycle bins and have the Friend-Lee certificate in bags with the welcome letter, Town Resource list, a magnet and an Agriculture and Farm Brochure.

The 25 gifts after that will contain a bottle of honey, a magnet, an Agriculture and Farm Brochure and a bouquet certificate in the bag with the letter and resource list.

We built these next sets of gifts during the meeting.

- c. Update from MTAC on Electronic Media Policy – Jen

No progress on this yet. MTAC meets at the beginning of November.

V. Donations

- a. Donation requests (Erick Sawtelle, Lee Artisans) – Judy, Jen

Judy sat in on an Agricultural Commission meeting, which resulted in the bouquet certificates. We'll continue collaborating with them.

VI. SharePoint

- a. Update from Jen and MTAC?

Liz asked about the way to log in to the SharePoint site directly. Jen to send that information.

- VII. Additional business:** We cancelled our November 21 meeting; are we available for December 19? Yes, December 19 is good.

VIII. Meeting adjournment

Judy moved to adjourn. Liz seconded. Approved 3-0.
Meeting adjourned at 8:31 pm.